



Greater Milwaukee
& Waukesha County

SUMMARY

The Lifecourse Initiative for Healthy Families (LIHF) is a targeted regional (state) program of the UW School of Medicine and Public Health's Wisconsin Partnership Program (WPP) designed to improve community conditions that lead to healthier birth outcomes among African Americans in the communities of Kenosha, Milwaukee and Racine. The Milwaukee Lifecourse Initiative is informed by the Lifecourse Perspective and the 12-Point Plan to Eliminate the Black-White Gap in Birth Outcomes.

United Way of Greater Milwaukee & Waukesha County (UWGMWC) has a unique position opening as **LIHF Program Director**, responsible for leading, managing, and evaluating policy, systems, and environmental change strategies through the Milwaukee Lifecourse Initiative for Healthy Families Collaborative. The LIHF Program Director is a position funded fully by grant support from the Wisconsin Partnership Program (WPP). This project is in its 3rd year of a five year grant, with potential for renewal. The LIHF Program Director is responsible for maintaining the community wide LIHF Collaborative with support from United Way of Greater Milwaukee & Waukesha County, in its role as the backbone agency.

The LIHF Project Director will coordinate all efforts associated with UWGMWC's role as Convening/Backbone Agency, including securing needed resources, managing the LIHF Support team and LIHF Fellows, and providing training to LIHF Fellows.

KEY JOB FUNCTIONS

Advocate for and Advance Policy, Systems and Environmental Change (30%)

- Organize the Collaborative's organizational members to work together to advocate for policy, systems and environmental changes as detailed in the Action Agenda.
- Organize at least one *Capitol Advocacy and Education Day* annually to support Lifecourse Theory informed policy and legislation
- Collaborate with statewide advocacy organizations to inform the action agenda.

Guide Community Action Plan Vision and Strategy (30%)

- Ensure LIHF Collaborative members understand and buy in to the Action Agenda.
- Convene quarterly Steering Committee meetings and support their ability to monitor and implement the vision and strategy of the Action Agenda.
- Create and provide orientation and training on Action Agenda priorities to existing and future members of project grantees.
- Build consensus of Collaborative members on Action Agenda priorities.
- Manage evolution of Action Agenda priorities and membership increases and changes.

Maintain and Grow LIHF Collaborative (20%)

- Engagement of a broad range of key stakeholders, particularly African-American community members, on each aspect of the Action Agenda, from development through implementation.
- Coordinate LIHF Collaborative activities and communications so Collaborative members are able to measure collective impact.
- Oversee monthly work group meetings.
- Facilitate all WPP reporting requirements.
- Design and lead team building strategies to foster trust among members.
- Provide training on consensus building and how to mediate community issues.
- Support project grantees to align programming with Action Agenda priorities/goals.
- Work with VP Community Impact to build sustainability plan.
- Identify external funding sources and partner with UW Grant and Sponsorship Manager to apply for funding, when aligned with LIHF priorities and capacity.

Integrate Data (10%)

- Increase Collaborative members' knowledge of available data to inform strategies and programming.
- Participate in Milwaukee Health Department Fetal Infant Mortality Review (FIMR) meetings and report back on findings.
- Present newly available Pregnancy Risk Assessment Monitoring System (PRAMS) data.
- Research and identify new relevant data sources and tools for the Collaborative.

Support Regional Engagement (10%)

- Represent Milwaukee LIHF Collaborative with Regional Program Office and other community Collaboratives.
- Reach out to other United Ways in LIHF Communities to share best practices and provide comprehensive support to the broader Collaborative.
- Consult with Regional Program Office to align with all 3 counties (Milwaukee, Racine, and Kenosha).
- Participate in training and technical assistance guidance for all 3 counties.

Other duties as assigned**SUPERVISORY RESPONSIBILITIES**

The person in this position will lead a team of staff and Public Allies, dedicated to the LIHF project. The Project Director will supervise 3 FTEs and 2-4 Public Allies.

KEY REQUIREMENTS**EDUCATION and/or EXPERIENCE:**

- Master's degree in Public Health or related field required.
- Minimum of 2-4 years of progressively responsible experience in coalition building, facilitation or mediation.
- Experience negotiating complex relationships with diverse stakeholders to move change forward.
- Background in project management, training and technical assistance, consensus building or advocacy work is highly desired.
- Excellent written, verbal and interpersonal skills with exceptional relationship building skills are required.
- Must possess ability to work well independently and within a team including staff and volunteers. It is critical to understand community needs and how to utilize and articulate strategies to promote community impact.
- Given the nature of this position, should have experience and/or a level of comfort working with African American women and families and other underserved populations.

ESSENTIAL SKILLS

Ability to work in a complex environment using technical and interpersonal skills. Demonstrated excellent verbal and written communication skills. Ability to establish good working relationships with community members, regulatory agencies, and members of the business community. Ability to effectively present information to key leaders, public groups and boards of directors and respond to common inquiries or complaints as needed. Experience in working with software such as Microsoft Word, Outlook, Excel, or other similar programs and knowledge of computer based outcome reporting systems.

LOGIC AND REASONING ABILITY

Knowledge of research design and methods, and experience in analyzing statistical information. Ability to prioritize and balance competing demands. Ability to staff volunteer committees. Demonstrated independent decision-making skill and ability to complete complex and time sensitive work.

TO APPLY:

For further job criteria and complete details, click on: <https://www.milwaukeejobs.com/j/21389802>. **If you meet or exceed job requirements, please apply directly at this web address today.** Please indicate salary requirements.

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