

e-Clmpact RFP, LOI, and Application Navigation & Screen Shots

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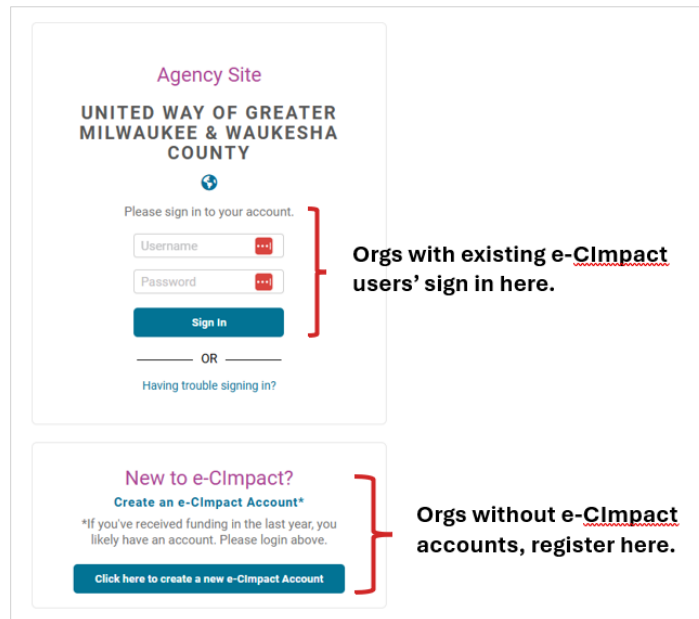
e-CIMPACT AGENCY SITE OVERVIEW

The site linked below is what you will be using to login to e-CImpact for applications, reporting, and resources. We recommend you bookmark this site, so it's saved when you need it.

<https://agency.e-cimpact.com/login.aspx?org=53255u>

Please note e-CImpact works best in Chrome. If you go to the site and it requests an organization code, the link you're using is broken. Re-paste the link above into your browser.

LOGIN PAGE



Agency Site

UNITED WAY OF GREATER MILWAUKEE & WAUKESHA COUNTY

Please sign in to your account.

Username

Password

Sign In

OR

[Having trouble signing in?](#)

New to e-CImpact?

[Create an e-CImpact Account*](#)

*If you've received funding in the last year, you likely have an account. Please login above.

[Click here to create a new e-CImpact Account](#)

Orgs with existing e-CImpact users' sign in here.

Orgs without e-CImpact accounts, register here.

IMPORTANT: If your organization has applied for United Way funding in the past year or more, it is very likely the organization already has an account. If you're unsure, please reach out to Brook Ihde at bihde@unitedwaygwmc.org.

E-CIMPACT USER CREDENTIALS

Each person at your organization should have their own unique username and password for e-CImpact. **Organizations cannot add users themselves.** User credentials will be created within two business days, and the user will receive a confirmation email with their username and a temporary password.

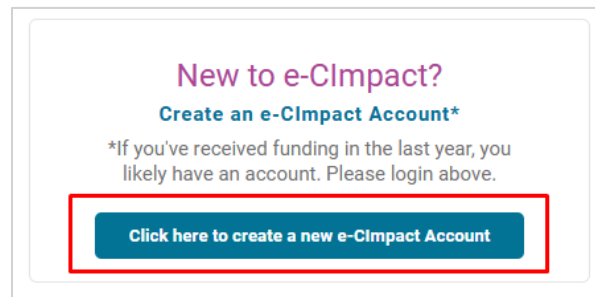
If someone at your organization needs e-CImpact login credentials, please follow these steps:

- Receive Organization's leader (Executive Director/CEO) approval to be added to the system.
- Organization leader should email, or the user can forward an email from the Organization's leader (Executive Director/CEO), approving the person to be added to the attention of Brook Ihde, bihde@unitedwaygwmc.org.
- Include the leader's phone number for verification.

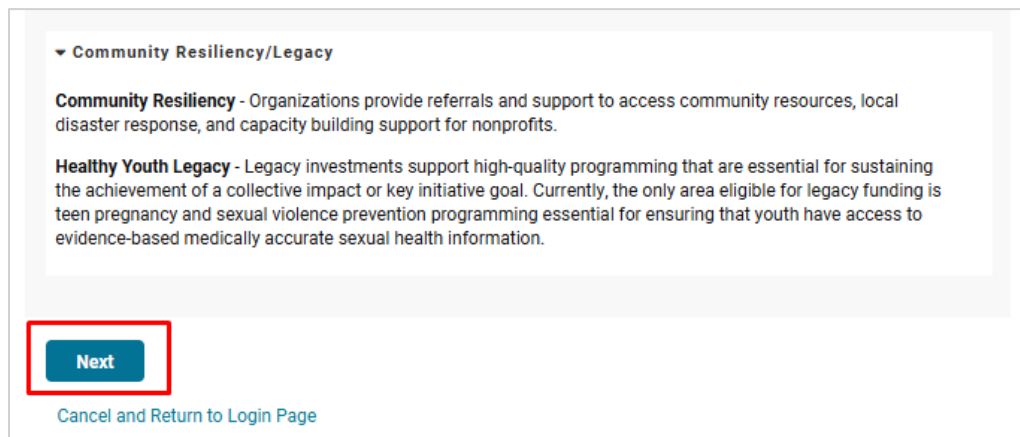
NEW TO E-CIMPACT? ORGANIZATION REGISTRATION

Once you have confirmed that your organization does not already have a profile in e-CImpact, you may follow the steps below to register an account.

1. Go to the e-CImpact Agency site: <https://agency.e-cimpact.com/login.aspx?org=53255u>
2. Click the button to create a new e-CImpact Account.



3. A brief explanation of current open opportunities will appear. Click **Next** to continue.



Current open opportunities may differ from screenshot above.

4. Click **Next**.
5. The system will pre-fill in information based on the EIN, if one has been entered. Please check for accuracy and enter any additional **required** information before continuing. Required information is marked with an asterisk.

Agency Account Information

EIN:* EIN will appear here

Agency Name:* Agency Name will appear here

Website URL: *

Description:

Limit up to 4000 characters.

Address

Address Type:*

Main

Address Line 1:* Address will appear here

Address Line 2:

City:*

State:*

6. Create Login Credentials

Preferred Login

Preferred Username:*

Password:*

Confirm Password:*

Previous

Next

- Username:** Please use first initial and last name for the username. If that is 6 characters or less, or if the username already exists, please use the first few letters of the first name and full last name. The system will give you a notice and not allow you to continue if the username is in use, or not long enough.
- Password:** Passwords must follow the guidelines below. Note the allowable symbols below – no % or blank spaces are allowed. Both passwords must match.

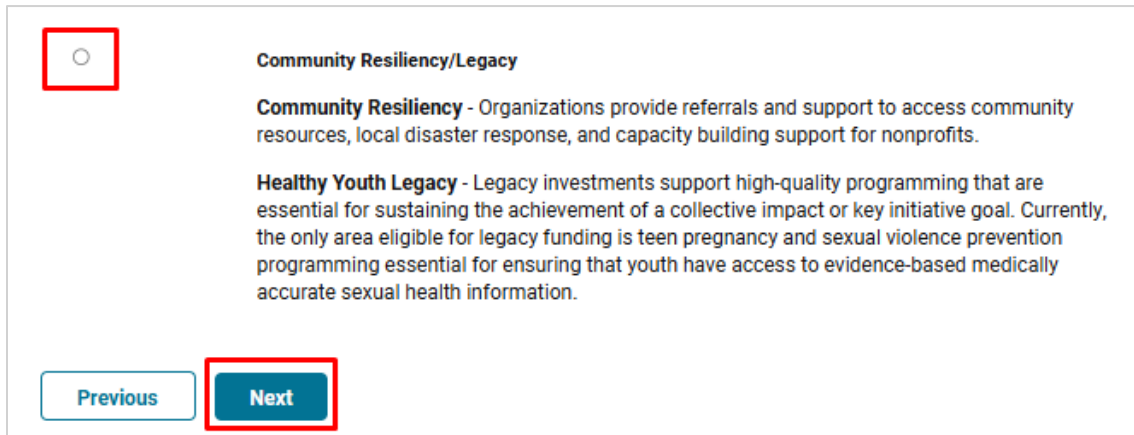
- ✓ Password must be at least 8 characters long.
- ✓ Must not contain " % or blank spaces.
- ✓ Must meet at least 3 of the 4 following requirements:
 - ✓ At least 1 capital letter
 - ✓ At least 1 lowercase letter
 - ✓ At least 1 number
 - ✓ At least one symbol (allowed symbols are !@#\$%^&*())
- ✓ Password and Confirm Password must match.

7. Click **Next**.

SELECTING THE FUNDING INVESTMENT

Open opportunities will be available to view on the next screen. You may only select one option at this stage. **Click the radial button** to select one funding opportunity you're interested in and click **Next**.

IMPORTANT: If your organization is interested in submitting more than one opportunity, there will be an option to select more after your account is created. See "[Existing Users: Open Process Eligibility](#)" section for instructions. For now, select only one.



Community Resiliency/Legacy

Community Resiliency - Organizations provide referrals and support to access community resources, local disaster response, and capacity building support for nonprofits.

Healthy Youth Legacy - Legacy investments support high-quality programming that are essential for sustaining the achievement of a collective impact or key initiative goal. Currently, the only area eligible for legacy funding is teen pregnancy and sexual violence prevention programming essential for ensuring that youth have access to evidence-based medically accurate sexual health information.

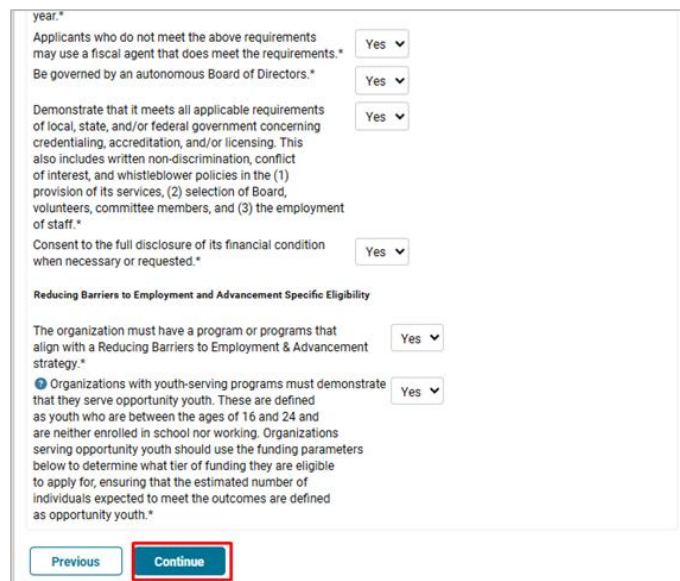
[Previous](#) [Next](#)

Current open opportunities may differ from screenshot above.

The system will ask you to review all the information provided.

REVIEW THE QUALIFICATION ITEMS

Not all funding opportunities will require a qualification form. If one is required, **all must be true (yes) to proceed with the opportunity**. If your organization is unable to meet the eligibility requirements, the request will be declined, and the organization will not be able to apply. After answering each question, click Continue.



year.*

Applicants who do not meet the above requirements may use a fiscal agent that does meet the requirements.* Yes ▾

Be governed by an autonomous Board of Directors.* Yes ▾

Demonstrate that it meets all applicable requirements of local, state, and/or federal government concerning credentialing, accreditation, and/or licensing. This also includes written non-discrimination, conflict of interest, and whistleblower policies in the (1) provision of its services, (2) selection of Board, volunteers, committee members, and (3) the employment of staff.* Yes ▾

Consent to the full disclosure of its financial condition when necessary or requested.* Yes ▾

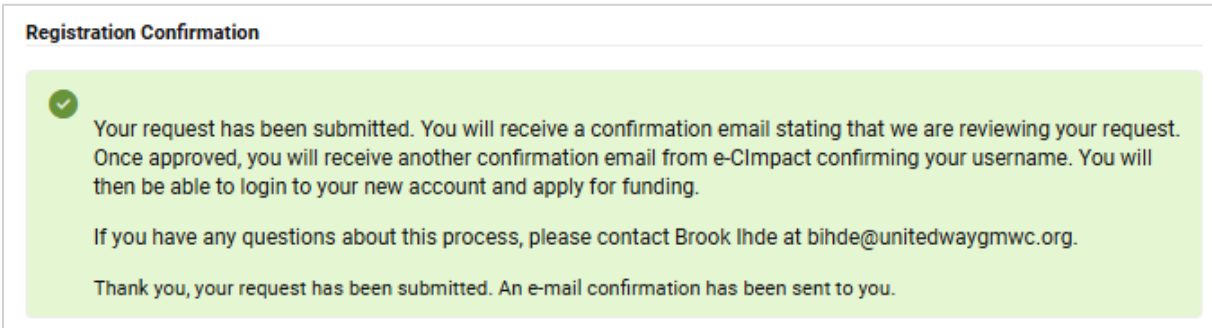
Reducing Barriers to Employment and Advancement Specific Eligibility

The organization must have a program or programs that align with a Reducing Barriers to Employment & Advancement strategy.* Yes ▾

Organizations with youth-serving programs must demonstrate that they serve opportunity youth. These are defined as youth who are between the ages of 16 and 24 and are neither enrolled in school nor working. Organizations serving opportunity youth should use the funding parameters below to determine what tier of funding they are eligible to apply for, ensuring that the estimated number of individuals expected to meet the outcomes are defined as opportunity youth.* Yes ▾

[Previous](#) [Continue](#)

Qualification questions may differ from screenshot above.



After submitting, you will receive two confirmation emails from **e-CImpact System Administrator** <admin@e-cimpact.com>

UNITED WAY REVIEW AND APPROVAL OF REQUEST

Once the request to create an e-CImpact account and the funding investment has been submitted, your request will likely be automatically approved, however, the approval process may take up to two business days. Thank you for your patience!

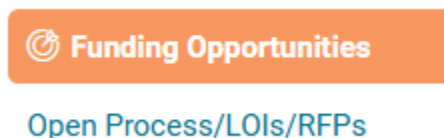
You will receive a confirmation email from **e-CImpact System Administrator** admin@e-cimpact.com once your account is approved with the link to e-CImpact, the username you created, and instructions on how to reset your password.

You will receive a second email from **e-CImpact System Administrator** admin@e-cimpact.com once your request to apply is reviewed and approved. Once that email is received you can login and begin the funding opportunity process.

If anyone else in your organization needs access, please follow the steps for [e-CImpact User Credentials New Users Skip to Completing the LOI](#)

EXISTING USERS: OPEN PROCESS ELIGIBILITY

1. Login to e-CImpact using your login credentials.
2. Navigate to the left side menu and click on **Open Process/LOIs/RFPs**.



3. Select the radial button of the opportunity you would like to complete and click on **Continue**. You may only select one opportunity at a time but can return to this step to submit additional items.

○

Community Resiliency/Legacy

Community Resiliency - Organizations provide referrals and support to access community resources, local disaster response, and capacity building support for nonprofits.

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Next

Current open opportunities may differ from screenshot above.

4. If applicable, review the qualification items. **IMPORTANT:** All of these must be true (yes) to proceed with the opportunity. If your organization is unable to meet the eligibility requirements, the request will be declined, and the organization will not be able to apply.
5. Once you have answered, click **Continue**
6. Review the next screen and click on **Complete Registration**

UNITED WAY REVIEW AND APPROVAL OF REQUEST - EXISTING USERS

Once the request to apply for the funding investment has been submitted, your request will be automatically approved if you meet the eligibility requirements.

You will receive an email from **e-CImpact System Administrator** admin@e-cimpact.com once your request to apply is approved. Once that email is received, you can log in and begin the process.

At this point, if anyone else in your organization needs access, please follow the steps for [e-CImpact User Credentials](#)

COMPLETING THE RFP, LOI, OR APPLICATION

1. Login to e-CImpact using your login credentials.
2. Navigate to the home screen and click on the opportunity you want to complete.

🕒 Competitive Process Request History		
Competitive Process	Request	Status
Impact Based Funding - LOIs - Reducing Barriers to Employment & Advancement	✓ Approved	●
Impact Based Funding - LOIs - Techquity	✓ Approved	●
Impact Based Funding - LOIs - Safe & Stable Homes	✓ Approved	●

Your associated opportunities and/or applications may differ from screenshot above.

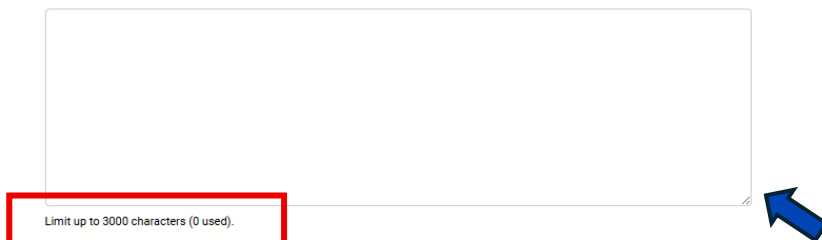
HELPFUL TIPS

Character Limits

Character limits are listed at the bottom of the text box. While the system will periodically save your work, we recommend writing longer answers in another program like Microsoft Word to check for spelling, grammar, and character counts prior to pasting into the form. If your answer runs over the character counts, the system will cut off the response.

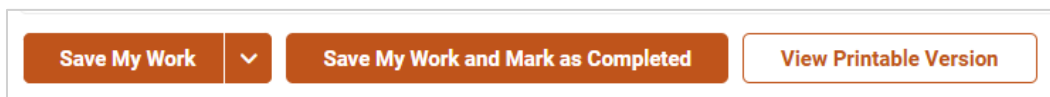
Expanding Text Boxes

Text boxes can be expanded by placing your cursor on the lower right side, hold and drag



Saving, Marking as Completed, and Printing to a PDF

The system will periodically save your work. You can also save your work manually by clicking on Save My Work.

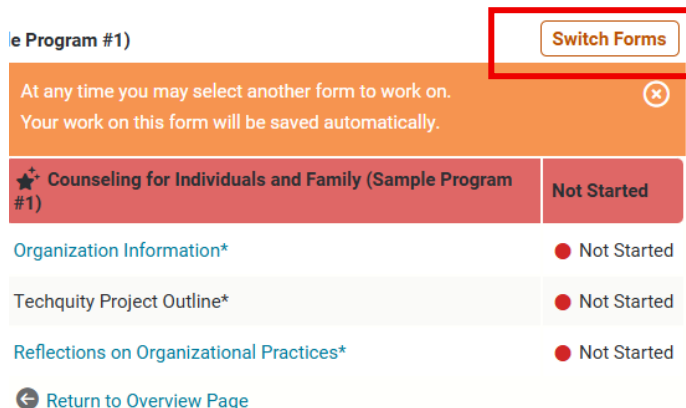


Select the **View Printable Version** to print or save as a pdf.

Each form must be **Marked as Completed** to submit.

Switching Forms

You can easily switch between opportunities/applications or return to the Overview Page using the Switch Forms button on right side of the screen. Click on the form you'd like to complete next or click on Return to Overview Page.



SUBMITTING THE RFP, LOI, OR APPLICATION

1. Review the information carefully. **IMPORTANT:** Once submitted it cannot be changed.
2. Once all fields have been completed, click on **Save My Work and Mark as Completed**. The section will now be marked Completed Ready to Submit
3. Ensure the [Send Confirmation Email to](#) is correct.
4. Click the check box "I certify that the information submitted in this application is true and correct to the best of my knowledge."
5. Click on **Submit this Application Now!**

Nice work, your Application is now Ready to Submit! Would you like to [Submit This Application Now?](#)

By clicking **SUBMIT**, you attest that you are authorized to submit this application on behalf of your organization and the information contained in this application is true and accurate to the best of your knowledge.

Application Submission Details

Send Submission Confirmation Email To:*

I certify that the information submitted in this application is true and correct to the best of my knowledge*: ☐

Submit This Application Now!

Application Status [View Printable Version of this Entire Application](#)

Not Started In Progress Ready To Submit Submitted

Item (* indicates Required Item)	Last Updated	Status	Options
★ Counseling for Individuals and Family (Sample Program #1)	10/16/2025 11:23 AM (CST)	Completed / Ready to Submit	☒ Include? Print
Organization Information*	Brook Ihde 10/16/2025 11:23 AM (CST)	Completed / Ready to Submit	
Reducing Barriers to Employment and Advancement Project Outline*	Brook Ihde 10/16/2025 11:23 AM (CST)	Completed / Ready to Submit	
Reflections on Organizational Practices*	Brook Ihde 10/16/2025 11:23 AM (CST)	Completed / Ready to Submit	

6. Once you submit, the status will read **Submitted** and the email entered to receive the submission confirmation will receive an email from **e-CImpact System Administrator** admin@e-cimpact.com

Thank you for submitting your application. Once it has been reviewed by the Review Committee, you will receive instructions for the next phase of the process.

Application Submission Details

Submission Confirmation Email Sent To: bihde@unitedwaygmwc.org

I certify that the information submitted in this application is true and correct to the best of my knowledge*: ☒

Submitted By: Brook Ihde on 10/16/2025 at 11:24 AM CST

Application Status [View Printable Version of this Entire Application](#)

Not Started In Progress Ready To Submit Submitted

Item (* indicates Required Item)	Last Updated	Status	Options
★ Counseling for Individuals and Family (Sample Program #1)	10/16/2025 11:24 AM (CST)	Submitted	☒ Include? Print
Organization Information*	Brook Ihde 10/16/2025 11:23 AM (CST)	Submitted	
Reducing Barriers to Employment and Advancement Project Outline*	Brook Ihde 10/16/2025 11:23 AM (CST)	Submitted	
Reflections on Organizational Practices*	Brook Ihde 10/16/2025 11:23 AM (CST)	Submitted	

AFTER SUBMISSION

Once the opportunity is submitted, it cannot be changed without United Way assistance.

Please reach out to Brook Ihde at bihde@unitedwaygmwc.org if you have any technical questions or need to make any adjustments to your RFP, LOI, or application after it has been submitted.

We will try our best to respond within three business days. Thank you for your patience!