



Agency	Description & Details of Opportunity	Commitment
<p>The Caring Place</p>	<p>Variety of Projects – The Caring Place needs a variety of tech issues addressed including problems with internet connectivity, printers, scanners, and speakers. This volunteer should have experience troubleshooting and be open to a range of tasks.</p>	<p>Short term</p>
<p>Guest House of Milwaukee</p>	<p>Website Development – A skilled volunteer is needed to work with the Social Media Marketing Manager to develop new webpage for Guest House of Milwaukee. Duties include creating website layout, developing content, and building site features. This position is for someone experienced in website development, specifically WordPress.</p>	<p>Short term</p>
<p>Literacy Services of Wisconsin</p>	<p>Website Development/Maintenance Specialist – Support Adult Secondary Education (ASE) by helping with the program’s website. You will work with the ASE Program Director to develop and maintain digital resources for students and tutors. Duties include website layout, developing content and site features, and researching resources. This position is for someone experienced in website development/maintenance, specifically WordPress.</p>	<p>Long term, flexible minimum three hour per week position</p>
<p>Pathfinders</p>	<p>Technology Assistant – This volunteer assists in set-up and maintenance of Pathfinders’ computers and technology. Responsibilities include software installation; configuration and troubleshooting; support for Windows 10, Windows 2010, Office 365 and Trend Micro Antivirus; and basic network infrastructure support.</p>	<p>Long term, flexible: 8 hours per week is preferred; office hours Mon-Fri 8 AM - 5 PM</p>

**For more information or to volunteer for an opportunity:
Contact Sarah Marbes at: smarbes@unitedwaygmwc.org or 414.263.8183**